

GLASGOW KELVIN COLLEGE
BOARD OF MANAGEMENT
LEARNING AND TEACHING COMMITTEE
AGENDA

**Agenda of the meeting of the Learning and Teaching Committee scheduled to be held at
5pm on Wednesday, 08 May 2024, Onsite, WG1 Springburn Campus**

- 1. Sederunt**
- 2. Apologies**
- 3. Terms of Reference**
[Learning & Teaching Terms of Reference](#)
- 4. Declarations of Interest**
 - a) Interest¹**
 - b) Connection²** (connections can be declared at this point in the meeting, they will not be minuted)
- 5. Minute of the Previous Meeting held on 28 February 2024** *(For Approval)*
(copy attached)
- 6. a) Matters arising from Minute of Previous Meeting, 28 February 2024**
 - b) Learning and Teaching Action Log** *(For Approval)*
(copy attached)

Items for Approval/Endorsement

- 7. Learner Behaviour Policy and Student Disciplinary Procedure
Report by Vice Principal Curriculum & Quality Enhancement**
(copy attached)

Items for Discussion & Noting

- 8. Risk Management Update and College Risk Register
Report by Director of Estates and Corporate Services**
(copy attached)
- 9. Update on Active Campus Coordinator
Report by Vice Principal Curriculum and Quality Enhancement and Presentation
by the Active Campus Coordinator**
(copy attached)
- 10. Student Satisfaction and Engagement Survey 2023-24
Report by Quality Enhancement and Development Manager**
(copy attached)

11. **SQA Systems Verification Report 2023**
Report by Quality Enhancement and Development Manager
(copy attached)
12. **Education Scotland Annual Engagement Visit 2023-24**
Report by Vice Principal Curriculum and Quality Enhancement
(copy attached)
13. **Scottish Funding Council Indicative College Credit Allocations for AY 2024-25**
Report by Vice Principal Curriculum and Quality Enhancement
(copy attached)
14. **Update on 2024-25 Admissions**
Report by Director of Digital and Information Services
(copy attached)
15. **2023-24 Credit Activity and Student Withdrawal Update**
Report by Vice Principal Curriculum and Quality Enhancement and Director of Digital and Information Services
(copy attached)

Impact on Students, Risk, Equality and Data Protection – Discussion

16. **Impact on Students – Key issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
17. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda items**
(discussion)
18. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda items**
(discussion)
19. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda items**
(discussion)
20. **Environmental and Sustainability – Environmental and Sustainability Issues to be considered as a consequence of the consideration of the above agenda items**
(discussion)
21. **Committee Focus Group Self-Evaluation - Members Only Session**
(copy attached - discussion)
22. **Closure**
23. **Date of Next Meeting**
TBC